



TSMONDO

IT SECURITY & COMPLIANCE

AI MANAGER

AI compliance, local and demonstrable.

Software for the EU AI Act and ISO/IEC 42001. It runs on your own computer, without a cloud account, and creates the evidence records that regulators, customers and auditors ask for.

• EU AI Act

• ISO/IEC 42001

• Windows • portable • signed

• AES-256 optional

STARTING POINT

Two sets of rules ask for the same information.

The **EU AI Act** is the European law governing the use of AI. It places every AI system in a risk class and attaches obligations to it. **ISO/IEC 42001** is the standard for an AI management system — the organisation around it, certifiable, voluntary.

Both require the same foundation: who uses which AI for what purpose, with which data, under whose responsibility. Anyone keeping these separate maintains them twice. The AI Manager captures it once and produces the evidence records for both sides.

PROCEDURE

Nine steps per use case

The wizard guides you through the questions and leaves behind an action plan with a bar chart over time. Completed steps stay visible, and so do open ones.

1 Project Purpose, process, responsibility, planned go-live	2 Role Deployer, provider or both — the obligations follow from this	3 Is this an AI system? Delimitation based on the definition in Art. 3
4 Risk triage Classification into the risk class, with a rationale for each answer	5 Obligations What follows from the classification, tickable point by point	6 Risk management Risks, assessment, measures, residual risk
7 Cross-cutting obligations Transparency, human oversight, data protection	8 Templates Generate documents from the information captured	9 Plan & Gantt Measures with due dates as a bar chart

THE STEP BAR STAYS ON THE LEFT EDGE · YOU CAN JUMP BETWEEN STEPS AT ANY TIME

STEP 4

Five paths, and exactly one classification at the end

CHECK	WHAT IS ASKED	REFERENCE	OUTCOME
Prohibited practices	Eight questions on manipulative techniques, exploitation of vulnerability, social scoring, emotion recognition in the workplace and remote biometric identification	Art. 5	prohibited
High-risk area	Eight fields of use with particular relevance for fundamental rights, such as recruitment, credit scoring, critical infrastructure or education	Annex III	high
Safety component	AI as a safety-relevant component of a product that already requires an external conformity assessment — machinery, medical device, vehicle	Annex I	high
Exemption	Narrowly defined procedural task without profiling: the case does fall within the high-risk area, but the obligations do not apply in full	Art. 6(3)	limited
General-purpose AI models	In-house development or adaptation of a model with a general purpose, together with the question of systemic risk	Art. 51 et seq.	GPAI

STARTING POINT

46 pre-classified use cases from 12 business areas

Instead of facing an empty form, you pick the case that comes closest to your own. Purpose, role and triage answers are pre-filled, the rationale for the classification comes with them — and everything can be changed.

Human resources	5	Marketing & communications	4	Sales	3
Customer service & support	4	Finance & accounting	5	IT & software development	4
Production & manufacturing	4	Logistics, procurement & supply chain	4	Legal, compliance & data protection	3
Senior management & administration	5	Research, development & product	2	Buildings, security & facilities	3

INCLUDING CASES FROM EVERY CLASS — FROM PROHIBITED TO MINIMAL RISK

RESULT

30 document templates, filled from the information captured

Not an empty specimen to copy out: company data, classification, risks and measures are already in the text. Anything set in red is what still has to be added.

Per AI system

System profile, technical documentation, risk file, instructions for use, transparency notice, log, conformity report — and the fundamental rights impact assessment where it is required.

EU AI ACT

Once per company

AI policy, scope, context, roles, objectives, data management, supplier review, Statement of Applicability, internal audit, management review, monitoring plan, implementation overview and more.

ISO/IEC 42001

Version and release

Every document carries a version number, a status — draft, in force, superseded — and a date for review. As long as it says "draft", it counts as not in force.

TRACEABILITY

ISO/IEC 42001

The standard is mapped clause by clause

MAIN CHAPTERS

7

chapters 4 to 10, the management requirements

SECTIONS WITHIN THEM

32

from "Context of the organisation" to
"Improvement"

ANNEX A CONTROLS

38

all controls of Annex A of the standard

That is **70 clauses** in total. For each one, the software states in its own words how it implements the clause and where in the program that happens. For each clause you record who reviews it, at what interval, **what the review looks at** and what it found — and which document carries it.

REGULATORY

Everything an auditor asks about a clause

The clause carries its requirement, its status, the document that implements it — and a review instruction that is already there. It is pre-filled for all 70 clauses and can be overwritten.

- Status: still open, implemented or not applicable
- Implemented by: pre-filled for all 70 clauses
- An additional field for whatever happens outside the software
- Every click on Reviewed files a dated evidence record with its outcome

▼ A.7.4 – Quality of data for AI systems

implemented

Define and document data quality requirements and ensure that the data used for development and operation meet those requirements.

How the AI Manager implements this

The Data management for AI template specifies data quality requirements. In the Data protection block of step 7, you note quality criteria and check mechanisms. Documentation takes place in the Documents tab.

Status

implemented

Implemented by

— suggested by the software —

Addition: what happens outside the software

Data quality review runs quarterly in the data warehouse team.

Who looks at this

Markus Weber

How often

semi-annually

Next review

01.03.2027

Reviewed

How it is checked

Are data quality requirements defined and checked? Look for bias and gaps in the data.

Suggested by the software. Overwrite it if you check differently.

Result of this review

What did you find? Recorded when you press Reviewed.

Previous reviews

2026-09-01 · Markus Weber – Sampled two data sets, no deviation

STEP 7 · DATA PROTECTION

Ten entries for the data protection function

The block only opens once the initial question about personal data has been answered with "yes". If it says "no", the rest is dropped — and the finding is documented all the same.

- Legal basis under Art. 6, special categories under Art. 9
- Data categories, groups of data subjects, recipients
- Data location and basis for the third-country transfer
- Retention period, information duties, entry in the record of processing activities

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Overview

AI projects

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Documents

Deadlines

Responsibilities

Regulations

Training

Company data

System

Help

< Projects

CV pre-screening

High-risk AI

Compliance report

Dossier

✓ Project

✓ Role

✓ Is it AI?

✓ Risk triage

✓ Obligations

✓ Risk management

7 Cross-cutting

8 Templates

9 Plan & Gantt chart

7 · Cross-cutting obligations

These apply regardless of the risk class (except for prohibited systems) – and can likewise be assessed.

Ensure AI literacy of the people involved

Art. 4 – applies to ALL since 02/2025

MetPartialOpenN/A

Define AI roles and responsibilities

ISO 42001 A.3

MetPartialOpenN/A

AI policy/guideline of the organisation

ISO 42001 5.2 / A.2

MetPartialOpenN/A

Data protection – handover to the data protection officer

These details go to the data protection function so that it can decide without further enquiries. The TSMONDO AI Manager does not itself carry out a data protection impact assessment.

Does the system process personal data?

yes

Legal basis of the processing

Legitimate interests (Art. 6(1)(f))

Special categories under Art. 9 GDPR involved?

no

Categories of personal data

Name, contact details, CV, references, covering letter, qualifications

Groups of data subjects

Applicants for advertised positions

WIZARD · STEP 7 · CROSS-CUTTING OBLIGATIONS

The document that arrives at the data protection officer

- Impact assessment required, yes or no, with a rationale
- Conditions for operation
- Sign-off from the data protection perspective, with date and signature

This document is not saved in the system yet. Once it is saved, you can record here who approved it and when it should be looked at again.

GDPR handover to the data protection officer

Details of the processing and threshold assessment (Art. 35 GDPR)

Organisation	Muster Maschinenbau GmbH
Address	Industriestrasse 12, 59302 Oelde, Germany
AI system	CV pre-screening
Role	Deployer
Risk classification	High-risk AI
Created on	01/09/2026
Version	1.0 – Draft

Purpose of this handover

This document summarises the information about an AI system that is relevant under data protection law and hands it over to the data protection function. It is not a data protection impact assessment, but its preparation: it records what has been examined, what applies and what the data protection function has to decide on.

Classification under the EU AI Act

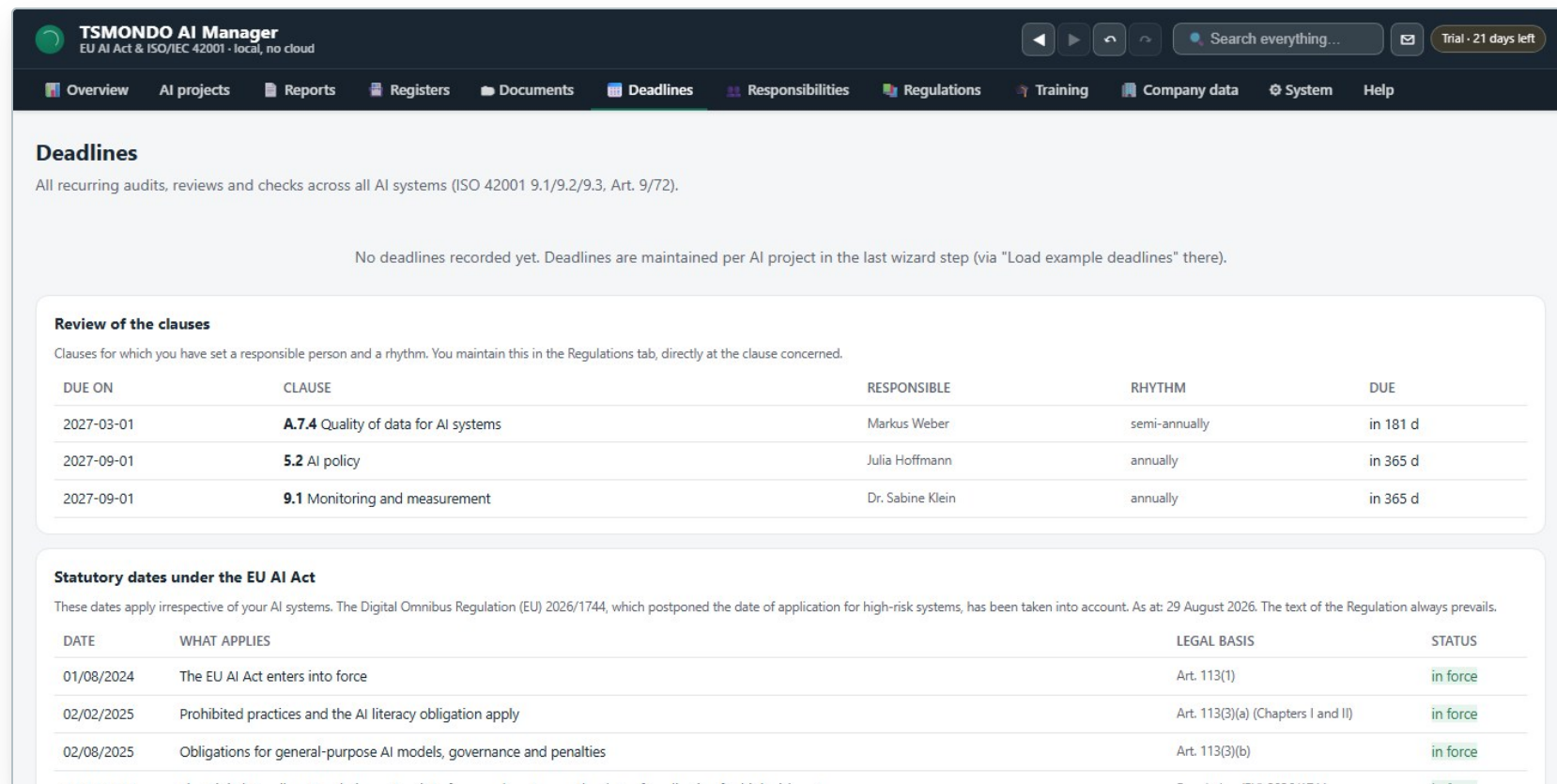
Employment (Annex III No. 4) - Profiling – derogation under Art. 6 (3) ruled out

Details of the processing

Personal data	yes
Legal basis	Legitimate interests (Art. 6(1)(f))
Special categories (Art. 9)	no
Data categories	Name, contact details, CV, references, covering letter, qualifications
Groups of data subjects	Applicants for advertised positions
Recipients and service providers	HR department, hiring department, provider of the screening service as processor
Data location and third country	Third country with standard contractual clauses (SCC)
Retention period / erasure deadline	6 months after the procedure ends
Information obligations Art. 13/14	yes

The statutory timeline runs alongside

- Postponed deadlines are marked as postponed, with the previous date
- Where sources contradict each other, it says "date unconfirmed" — in the software, not in a footnote
- Alongside them, your own review and follow-up dates per AI system



RESPONSIBILITIES

Tasks belong to people, not to departments

All review and follow-up dates from all AI systems in one place, sorted by the person responsible. Overdue dates are marked as overdue.

- Three views: by person, as a kanban board, as a workload view
- Every line names the legal basis and the AI system
- Handover to those involved as CSV, calendar entry, email or PDF

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OverviewAI projectsReportsRegistersDocumentsDeadlinesResponsibilitiesRegulationsTrainingCompany dataSystemHelp

 **Tasks by responsibility**

Open items
Everything that has come up and still needs doing - from day-to-day operation, from a review or after an incident. The list is at the same time your record of corrective actions (ISO/IEC 42001 9.2 and 10.2).

This is where you collect whatever comes up in your use of AI: a mishap, a report from your staff, a finding from a review. An item needs no more than one sentence and one person responsible; the list asks for the rest only when the time comes.

+ Add an item

View examples

Who has which tasks (deadlines/reviews across all AI projects), and when. Responsibilities come from the roles (company data); dates and status stay in sync with the deadlines area. 0 tasks · 0 done.

View:

By personKanbanWorkload

Responsible:

All responsibilities

No deadlines/tasks available. Create deadlines per AI project ("Deadlines" tab) or load the example AIMS.

RESPONSIBILITIES · VIEW BY PERSON

What carries day-to-day operation

Register of open points

Anything noticed is recorded as a point rather than a note: description, cause, person responsible, due date, status. The list is the basis for the next report to senior management.

NONCONFORMITY

Training with a list of names

Eight modules on fundamentals, the competence obligation, risk classes, prohibitions, transparency, human oversight, data protection and everyday work. Whoever took part is named in the training record.

ART. 4 · AI LITERACY

Reports for senior management

A report on two pages: how many AI systems are running, how they are classified, which risks are open, what is coming up. Plus the conformity report per system and a dossier covering everything.

REPORTS

OPERATION

On your own computer, without an account

Local instead of cloud

One program for Windows, portable, without installation and without administrator rights. There is no user account, no sign-in and no server that sees the data.

WINDOWS · PORTABLE

On your own disk

The data sits in a file on your own computer or in a shared folder. On request the application encrypts it with AES-256; you switch that on with a master password. No data processing agreement, no third-country transfer, no data protection question about the tool itself.

ENCRYPTION OPTIONAL

Signed and checked

The program is signed with a certificate; Windows reports no unknown publisher. Backup and restore of the data set are built in.

CODE SIGNATURE

AN OPTIONAL ASSISTANT CAN HELP WITH THE WORDING – IT TOO RUNS LOCALLY

PRICING

One licence for the entire company, tiered by size

EMPLOYEES IN THE COMPANY	MONTHLY	ANNUALLY
up to 49	49 € excl. VAT	499 € excl. VAT
50 to 249	99 € excl. VAT	999 € excl. VAT
250 to 999	199 € excl. VAT	1,990 € excl. VAT
1,000 to 4,999	299 € excl. VAT	2,990 € excl. VAT
5,000 and above	on request	on request

The price applies per company, not per workstation and not per AI system — the number of users is not limited. A German GmbH & Co. KG counts as one company; subsidiaries and sister companies each need their own licence. Try it for 21 days first, full scope, no payment details.



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